

## Chapter 30: Montgomery GI Bill®- Active Duty

### How to apply for and use Chapter 30 GI Bill® benefits at Grand View University

1. **Apply and be accepted to GV**
2. **Provide to GV School Certifying Official (SCO)**
  - Visit [http://www.benefits.va.gov/gibill/get\\_started.asp](http://www.benefits.va.gov/gibill/get_started.asp) to apply for benefits, if not already completed
  - Your Certificate of Eligibility or screen shot from eBenefits that shows eligibility
  - MGIB Kicker Contract (Kicker Addendum)
  - **If you've used your benefits at another college or university**, complete a Request for Change of Program or Place of Training (VA Form 22-1995) online and provide proof of completion to GV SCO- <https://www.vets.gov/education/apply/>
3. **Request your JST or CCAF Transcript be shared with GV Admission-**  
<https://jst.doded.mil/smart/signIn.do>
4. Work with an academic advisor to **register for courses** – inform the School Certifying Official once registered
5. **Verify your enrollment each month to VA**
  - through WAVE ([www.gibill.va.gov](http://www.gibill.va.gov)) or call 877-823-2378

Consider using eBenefits to manage your records: <https://www.ebenefits.va.gov/ebenefits/manage/education>

### How Chapter 30 GI Bill® benefits work

GV SCO will submit your enrollment about a month prior to the start of the semester in Fall and Spring terms (Fall and Spring are automatically certified after receipt of Certificate of Eligibility; Summer terms require annual student certification request). **Schedule changes may impact your entitlement amount, creating a VA debt you will be responsible to repay.**

You will receive funds based on your enrollment status for each term. VA standards for enrollment status may vary from GV standards. The VA prorates payments for partial months of school. **Verify your enrollment each month to VA.**

View current rates here (scroll down to find the appropriate chapter):

[https://www.benefits.va.gov/GIBILL/resources/benefits\\_resources/rates/ch30/ch30rates100120.asp](https://www.benefits.va.gov/GIBILL/resources/benefits_resources/rates/ch30/ch30rates100120.asp)

Be sure to use the Institutional Training table for the correct category and whether you participated in the buy up plan option.

Benefits are generally good for 10 years from last discharge or separation for up to 36 months of full time use

For more information, visit  
[http://www.benefits.va.gov/gibill/mgib\\_ad.asp](http://www.benefits.va.gov/gibill/mgib_ad.asp)  
or call VA – 888-442-4551.  
You can also “Submit a Question” through  
<http://www.benefits.va.gov/gibill/index.asp>

**Kristin Dvorak**  
Certifying Official- Chapter 30  
Grand View University  
515-263-2818  
kdvorak@grandview.edu